

WESTFIELD VILLAGE BOARD
WESTFIELD, WISCONSIN MARQUETTE COUNTY
December 10th, 2025

Pursuant to notice duly given in the manner established by the Westfield Village Board and in compliance with Sub-chapter V of Chapter 19 of the Wisconsin Statutes, a lawfully held regular meeting of the Westfield Village Board, Westfield, Wisconsin was called to order by **President Nancy Nelson** at **6:00 p.m.** on **December 10th, 2025** the time and place established by the Village Board or in accordance with law.

Stand for Pledge of Allegiance

The Clerk called the roll, and the following members answered roll call:

- President...Nancy Nelson
- Trustee Tammy Stowers-Tonn
- Trustee William Laughlin
- Trustee Mark Borud
- Trustee Kathy Phillis
- Trustee Scott Johnston
- Trustee Veronica VanDerhyden

A quorum of the Village Board was declared present. Also present, Clerk Linda Quinn, Police Chief John Bitsky, PW Director Joel Spoehr, Fire Chief Jason Stauffacher, Librarian Stephanie Addison, and Ed Mockler.

Borud, second by Phillis, made a motion to approve the agenda. MC
Borud, second by Phillis, made a motion to approve the board minutes of November 12th, & Special board minutes November 20th, 2025. MC

CITIZEN INTRODUCTIONS, INQUIRIES, AND CONCERNS:

1. Outgoing PW Director Plaque Presentation – thank you for (37 years of service).

LEGAL: None

OLD BUSINESS: None

FISCAL COMMITTEE (Finance, Development, Health & Welfare)

1. Finance / Clerk-Treasurer – **Vanderhyden, second by Phillis, made a motion to approve the finance report and monthly vouchers submitted for payment. MC**
2. BMO Branch Closing: **Johnston, second by Borud made a motion to move Village Payroll Account from BMO to National Exchange Bank, authorized signers: Linda Quinn, Megan Hockerman, President Nancy Nelson. MC**
3. Review DOR Preliminary Major Class Comparison – Municipal Compliance Status – **NO**. Clerk Quinn explained the Village had a revaluation done in 2024. The Village has no desire to re-evaluate property every year and will extend compliance until necessary.
4. Review 2025 Property Tax Rate and History
5. **Account Balances:**
 - BMO Harris Bank (Payroll) \$19,075.86
 - Nat. Exch. General Fund \$83,791.24
 - Nat. Exch. Sewer Fund \$44,915.63
 - \$128,706.87
 - Nat. Exch. Library MM \$34,857.28
 - Nat. Exch. Fire Dept:
 - Checking Acc \$37,015.11
 - Savings Acc \$ 6,198.78
 - Spec Need \$ 1,261.68
 - Fire CD's \$68,362.04

State of WI. (Local Government Investment Pool - Reserve Accounts)

****Reserve Acc's consist of annual budgeted funds designated for the purchase of vehicles, equipment, and street-sewer-park projects.***

- | | |
|-------------------------------------|---------------------|
| 1. *Park | \$17,544.01 |
| 2. Comm. Bldg. | \$10,639.84 |
| 3. General Fund | \$449,976.27 |
| 4. *Fire Dept. | \$252,126.13 |
| 6. Library | \$118,294.41 |
| 7. *Sewer Equip. | \$16,955.59 |
| 8. *Sewer Savings | \$378,612.00 |
| 9. *St. Machinery | \$34,409.83 |
| 10. *Street | \$28,568.74 |
| 11. *Police | \$40,630.67 |
| 12. *Cemetery / Park | \$6,533.20 |
| 13. *Splash Pad Reserve | \$3,166.63 |
| 14. Ethel Everhard Divid/Trust | \$233,021.79 |
| 15. Ethel Everhard Furnishing | \$27,525.40 |
| 17. Fire Due's 2% | \$32,583.94 |
| Total Monthly Disbursements: | \$114,644.67 |

OPERATIONS COMMITTEE (Public Safety, Public Works, Sanitation, Park & Recreation)

1. Public Safety (Fire Chief):
 - a. Monthly report submitted by Chief Stauffacher
 - b. Apparatus & Equipment: Tank Valve and Pump Repair, completed by Rennert's, and are back in service this week.
 - c. Training / Members: Firefighters trained to use new Mustang Ice Water Rescue Suits, purchased through donations.
 - d. Fire Station Building: Kerschner's repaired a furnace at the back of the fire station. Currently both back furnaces run off the same thermostat with a splitter. Individual thermostats will be installed in the future.

(Fire Department Continued):

- e. New hose rack has been built with hose reel attached. Adam Klapoetke built the rack / reel for the department.
 - f. PW Department sealed some areas around furnace vent pipes to help cut down on heating costs.
 - g. Memorial: SB 422 was signed into law and is now referred to as Wisconsin Act 49 by Governor Evers. The bill designates Overpass I39 over Hwy 82 and Hwy 23-mile marker 106 as the Greg Quinn and Larry Millard Memorial Bridge.
 - h. Annual fire department salary for 2027 was reviewed and approved at the 12/2/25 fire meeting. **on file in the Clerk's office*
2. Police Chief:
 - a. Monthly report / work schedule submitted by Chief Bitsky.
 - b. Taste & Tour / Holiday Parade went well. DOJ Audit is completed, thank you Colin Zeumer.
 - c. Issues with garbage cans and snow plowing, snow blowing into streets, and snow covered sidewalks. Will work with PW to address these issues, however the Operations Committee should review and consider abandoning some specific sidewalks that are never used or snow cleared.
 - d. Miles patrolled 749, Uniform Citations 25, Warnings 58, Ambulance Calls 8, Accidents - 1, Calls for Service 25, Arrests 3.
 3. Municipal Court: None
 4. Public Works:
 - a. Monthly report submitted by Director Spoehr.
 - b. Cross training on plowing.
 - c. Year to date salt used - 60,000 lbs.
 - d. Researching newer model Jet Trucks (out of state search as well).
 - e. Dodge Boss Plow broke (High Tech Welding has repaired)
 - f. Wiring issues on the Dodge resolved.
 - g. Adjusted front plow angle for better cut.
 - h. Shop and equipment maintenance completed.
 5. Sanitation:
 - a. Last land application was applied in late November.
 - b. Strand completed 3D Scan of Lift Station.
 - c. Discussion regarding a sewer operating rate increase, as discussed at the special board meeting held on 11/20/25. **Consensus of the Board to move forward with an Ordinance Amendment – increasing sewer utility rates from \$81.00 per quarter to \$100.00 per quarter effective 3/15/26 billing cycle.**
 - d. **Consensus of the Board to approve VisuSewer proposal in the amount of \$31,767.50 to install 485 linear feet of 8"National Liner @ 65.50 per linear foot.**
 6. Parks: President Nelson and PW Director Spoehr will meet with Lori Killian (new pickleball court progress update)

LIBRARY: Monthly report and (event calendar) submitted by Library Director Stephanie Addison. **Minutes on file at the Library*

PRESIDENT:

1. **Discussion: BMO Branch Closure**
President Nelson will contact the property owner to gather information regarding their intentions for the building located in the downtown area.

NEW BUSINESS:

1. License / Permits: None
2. **Borud, second by Laughlin, made a motion to approve: Fee's As Set By Village Board – Updated 12/10/25. MC**
3. **Johnston, second by Borud, made a motion to approve Ordinance Amendment 25:09 Chapter 447-3 & 447-5 Special Assessment Sidewalk and Street Excavation & Boring, and 438-11 Tree Brush and Leaf (Designated Area). Roll call vote: Nelson-Yes, Stowers-Tonn-Yes, Phillis-Yes, Vanderhyden-Yes, Johnston-Yes, Borud-Yes, Laughlin-Yes. MC**
4. **Borud, second by Phillis, made a motion to approve 2026 – 2027 Appointment of Election (Poll Workers). Republican Party certified: Heidi Holly, Lori Temanson, Norm Barnard, and Democrat Party certified: Sue Standke and Kari Olstadt**
5. **Borud, second by Vanderhyden, made a motion to adjourn at 6:54 p.m. MC**

CERTIFICATE

STATE OF WISCONSIN }
County of Marquette } §
Village of Westfield }

I, Linda Quinn, Clerk/Treasurer in and for the Village of Westfield, Wisconsin, do hereby certify that the foregoing is a true copy of the proceedings of the Westfield Village Board at their regular meeting held on **December 10th, 2025**, and held by me as such officer.

Linda Quinn
Clerk/Treasurer