

WESTFIELD VILLAGE BOARD
WESTFIELD, WISCONSIN MARQUETTE COUNTY
February 11th, 2026

Pursuant to notice duly given in the manner established by the Westfield Village Board and in compliance with Sub-chapter V of Chapter 19 of the Wisconsin Statutes, a lawfully held regular meeting of the Westfield Village Board, Westfield, Wisconsin was called to order by **President Nancy Nelson** at **6:00 p.m.** on **February 11th, 2026** the time and place established by the Village Board or in accordance with law.

Stand for Pledge of Allegiance

The Clerk called the roll, and the following members answered roll call:

President...Nancy Nelson
Trustee Tammy Stowers-Tonn
Trustee William Laughlin
Trustee Mark Borud
Trustee Kathy Phillis
Trustee Scott Johnston
Trustee Veronica VanDerhyden

A quorum of the Village Board was declared present. Also present, Clerk Linda Quinn, Police Chief John Bitsky, PW Director Joel Spoehr, and Fire Chief Jason Stauffacher.

Johnston, second by Borud, made a motion to approve the agenda. MC
Borud, second by Phillis, made a motion to approve the board minutes of January 14th & Special Minutes of January 27th, 2026. MC

CITIZEN INTRODUCTIONS, INQUIRIES, AND CONCERNS: None

LEGAL: None

OLD BUSINESS: None

FISCAL COMMITTEE (Finance, Development, Health & Welfare)

1. Finance / Clerk-Treasurer – ***Vanderhyden, second by Phillis, made a motion to approve the finance report and monthly vouchers submitted for payment. MC***
2. Review 4th Qtr. 2025 Statement of Revenue & Expenditure (Final 2025 Unassigned General Fund Balance determined after audit in April).
3. **Account Balances:**

Nat. Exch. Payroll	\$53,446.06
Nat. Exch. General Fund	\$431,203.94
Nat. Exch. Sewer Fund	\$ 24,347.12
Total	\$455,502.04
Nat. Exch. Library MM	\$ 37,254.54

Nat. Exch. Fire Dept (Fund Raising-Donation Reserve)

Checking Acc	\$ 46,806.77
Savings Acc	\$ 6,198.78
Spec Need	\$ 1,261.68
Fire CD's	<u>\$ 69,065.66</u>
Total	\$124,332.89

State of WI. (Local Government Investment Pool - Reserve Accounts)

****Reserve Acc's consist of annual budgeted funds designated for the purchase of vehicles, equipment, and street-sewer-park projects.***

1. *Park \$17,544.01
2. Comm. Bldg. \$10,639.84
3. General Fund \$593,893.64
4. *Fire Dept. \$252,126.13
6. Library \$118,294.41
7. *Sewer Equip. \$17,064.15
8. *Sewer Savings \$433,287.13
9. *St. Machinery \$34,409.83
10. *Street \$28,568.74
11. *Police \$40,630.67
12. *Cemetery / Park \$6,533.20
13. *Splash Pad Reserve \$3,186.91
14. Ethel Everhard Divid/Trust \$234,513.78
15. Ethel Everhard Furnishing \$27,701.64
17. Fire Due's 2% \$32,792.57
- Total Monthly Disbursements: \$53,862.91**

OPERATIONS COMMITTEE (Public Safety, Public Works, Sanitation, Park & Recreation)

1. Public Safety (Fire Chief):
 - a. Monthly report submitted by Chief Stauffacher.
 - b. Completed annual Wildland Fire Training with WI DNR.
 - c. Welcomed new leadership additions: Assistant Fire Chief Tom Hockerman and Captain Jason Hockerman.
 - d. Long-time Assistant / Deputy Chiefs Bruce Schmitz and Todd Virch will continue to serve as Lieutenants and remain part of our command staff.
 - e. The department received a generous donation from the Brakebush Foundation. ***Thank you!***
 - f. Several members attended the Marquette County-Wide Fire Association meeting last month.
 - g. 2% Fire Dues Program Audit Report conducted on 2/5/26: Westfield Volunteer Fire Department was in substantial compliance. **on file in the Clerk's office and posted on village website.*

Chief Stauffacher informed the Board of issues with the public safety building heating system. He and PW Director Spoehr discussed options and costs with several companies, and submitted the following for the Board's review and approval - Kershner's Gas Service:

Option #1 – One 260000 BTU High Efficiency Modine Model PTC 260 - \$8,477.00
Option #2 – One 135000 BTU High Efficiency Modine Model PTC 135 - \$6,395.00

(Fire Department Continued)

Option #3 – Two 135000 BTU High Efficiency Modine Model PTC 135 - \$12,695.00

Option #4 – Two Horizontal Furnaces 120000 BTU Coleman HE - \$9,875.00

After a lengthy discussion regarding the Fire Department Building Fund, the current protocol of reserving annual funds in this account, and the recommendations from the Fire Chief and Director, **Consensus of the Board to approve Option #1, with funding to be transferred from the Fire Department Building Reserve Account.**

2. Police Chief:
 - a. Monthly report submitted by Chief Bitsky.
 - b. Back from (1) week ice fishing vacation.
 - c. Squad maintenance done – issue resolved.
 - d. Chief and Officer Mayer attended training in Endeavor.
 - e. Guns cleaned and inspected by Sheriff Department.
 - f. Westfield Police Dept. completed D.O.J. Audit and are in compliance.
 - g. Miles patrolled 794, Accidents 0, Ambulance Calls 7, Uniform Citations 26, Uniform Warnings 39, Calls for Service 24, and Arrests 3.
 - h. Chief Bitsky and PW Director Spoehr obtained a quote from Marquette Adams Telephone Cooperative for (Video Surveillance 3 Cameras) at the Municipal Building. Estimated monthly cost of \$35.37 for equipment charge lease with maintenance and five-year commitment. President Nelson inquired if another camera could be installed at the front of the building facing roadway as well, with the Chief explaining; the Village already has one camera (expensive), so another could be added at little cost.

Consensus of the Board to move forward with leasing equipment and installing video surveillance (4) cameras at the Westfield Municipal Building.

3. Municipal Court: Review Year End 2025 Municipal Court Financials.
4. Public Works:
 - a. Monthly report submitted by Director Spoehr.
 - b. Quote Out for 60' Box Scraper \$1030.00 with discount (Baraboo Power Equip).
 - c. Top Handle Chainsaw Ordered
 - d. 2026 Road Project Quotes: Park Street Culvert (Eggberts \$9,845.00) and Hawk Lane (Gasser \$37,220.50), Total \$47,065.50.
 - e. Quote for mowing / trimming cemeteries at \$1,725.00 / time.
 - f. Floor install in the leaf box.
 - g. Tree Trimming.
 - h. Cleaned Well House.
 - i. Mule 4010 UTV at Bignell's for warranty work.
 - j. Changed all emergency backup batteries at the fire station, along with one emergency light.
 - k. Trimming trees off roadway.
5. Sanitation:
 - a. Visu Sewer quotes for sewer lining:
 1. 2nd St. – 485 @65.50 / ft. (***signed contract for 2026**)
 2. S. Main Easement Area 959' \$58.75 / ft. (\$56,341.25)
 3. Center St. Easement 1,078' @ \$43.50 / ft. (\$46,893.00)

After a lengthy discussion and review of the sewer utility reserve fund balance, **Consensus of the Board to postpone additional sewer lining projects at this time.** Existing commitments to Strand Engineering, the purchase of an updated jet truck, and the approved 2nd Street lining project will reduce the sewer reserve balance more than previously anticipated.

b. Updated Jet Truck:

Director Spoehr reported locating a 2002 Sterling L7500 in Tennessee listed at \$32,500, with estimated shipping costs of \$3,600. After discussion, **Consensus of the Board that Director Spoehr will travel to Tennessee to inspect the truck in person prior to making a purchase decision.**

- c. Obtaining quotes for a camera system for sewer plant / park / brush dump area. Sewer Plant would be better observed during cold weather, instead of an operator checking clarifiers (4) times per day).

6. Parks: Director Spoehr would like to schedule a Park Commission meeting in the spring.
LIBRARY: Monthly report submitted by Library Director Stephanie Addison. **Library Meeting minutes on file at the Library.*

PRESIDENT: N/A

NEW BUSINESS:

1. License / Permits: **Laughlin, second by Borud, made a motion to approve an Operator License for Edward Carberry-Exxon Mobile, Robert Bungert-BP Westfield, Gage Mortimer-BP Westfield, Jory Boggs-Pioneer Mobil, and Rebecca Schwersinske-BP Westfield. MC**
2. **Borud, second by Phillis, made a motion to approve Ordinance No. 26:01 Amendment to Westfield Code of Ordinances (Chapter 420 Sewer & Water – Sec 14-16 Determination of Service Charge) *Roll call vote: Nelson-Yes, Stowers-Tonn-Yes, Phillis-Yes, Vanderhyden-Yes, Johnston-Yes, Borud-Yes, Laughlin-Yes. MC**
3. **Borud, second by Stowers-Tonn, made a motion to adjourn at 7:30 p.m. MC.**

CERTIFICATE

STATE OF WISCONSIN }
County of Marquette } §
Village of Westfield }

I, Linda Quinn, Clerk/Treasurer in and for the Village of Westfield, Wisconsin, do hereby certify that the foregoing is a true copy of the proceedings of the Westfield Village Board at their regular meeting held on **February 11th, 2026** and held by me as such officer.

Linda Quinn
Clerk/Treasurer