

WESTFIELD VILLAGE BOARD
WESTFIELD, WISCONSIN MARQUETTE COUNTY
March 11th, 2026

Pursuant to notice duly given in the manner established by the Westfield Village Board and in compliance with Sub-chapter V of Chapter 19 of the Wisconsin Statutes, a lawfully held regular meeting of the Westfield Village Board, Westfield, Wisconsin was called to order by **President Nancy Nelson** at **6:00 p.m.**, on **March 11th, 2026** the time and place established by the Village Board or in accordance with law.

Stand for Pledge of Allegiance

The Clerk called the roll, and the following members answered roll call:

President...Nancy Nelson
Trustee Tammy Stowers-Tonn
Trustee William Laughlin
Trustee Mark Borud - **Absent**
Trustee Kathy Phillis
Trustee Scott Johnston
Trustee Veronica VanDerhyden

A quorum of the Village Board was declared present. Also present, Deputy Clerk Megan Hockerman, Police Chief John Bitsky, Fire Chief Jason Stauffacher, PW Director Joel Spoehr, and Librarian Stephanie Addison.

Phillis, second by Stowers-Tonn, made a motion to approve the agenda. MC
Johnston, second by Laughlin, made a motion to approve the board minutes of February 11th, 2026. MC

CITIZEN INTRODUCTIONS, INQUIRIES, AND CONCERNS: None

LEGAL: None

OLD BUSINESS: None

FISCAL COMMITTEE (Finance, Development, Health & Welfare)

1. Finance / Clerk-Treasurer – **Phillis, second by VanDerhyden, made a motion to approve the finance report and monthly vouchers submitted for payment. MC**
2. General Fund *debt* and annual BCPL *loan* payment review.
3. Account Balances:

Nat. Exch. Payroll	\$53,982.56
Nat. Exch. General Fund	\$106,728.98
Nat. Exch. Sewer Fund	\$ -2,171.48
<u>Total</u>	<u>\$104,557.50</u>
Nat. Exch. Library MM	\$ 37,683.58
Nat. Exch. Fire Dept (Fund Raising-Donation Reserve)	
Checking Acc	\$ 46,806.77
Savings Acc	\$ 6,198.78
Spec Need	\$ 1,261.68
Fire CD's	<u>\$ 69,065.66</u>
<u>Total</u>	<u>\$124,332.89</u>

State of WI. (Local Government Investment Pool - Reserve Accounts)

****Reserve Acc's consist of annual budgeted funds designated for the purchase of vehicles, equipment, and street-sewer-park projects.***

1. *Park \$17,544.01
2. Comm. Bldg. \$10,639.84
3. General Fund \$449,530.21
4. *Fire Dept. \$252,126.13
6. Library \$88,966.87
7. *Sewer Equip. \$17,112.47
8. *Sewer Savings \$434,514.16
9. *St. Machinery \$34,409.83
10. *Street \$28,568.74
11. *Police \$40,630.67
12. *Cemetery / Park \$6,533.20
13. *Splash Pad Reserve \$3,195.94
14. Ethel Everhard Divid/Trust \$235,177.90
15. Ethel Everhard Furnishing \$27,780.09
17. Fire Due's 2% \$32,885.44
- Total Monthly Disbursements: \$699,585.29

OPERATIONS COMMITTEE (Public Safety, Public Works, Sanitation, Park & Recreation)

1. Public Safety (Fire Chief):
 - a. Monthly report submitted by Chief Stauffacher.
 - b. Completed (Marquette County EMS) joint triage training with Harris Fire Dept.
 - c. Future Fire Station Upgrades: Replace airlines, safety eyes on overhead doors, and updating electrical.
 - d. Rennert's will complete pump testing on Engine 1 & 2 by 3/12/26.
2. Police Chief:
 - a. Monthly report submitted by Chief Bitsky.
 - b. Miles patrolled 749, Accidents 1, Ambulance Calls 6, Uniform Citations 26, Uniform Warnings 19, Parking Citations 35, Calls for Service 23, Ord. Citations 2, and Arrests 4.
3. Municipal Court: None
4. Public Works:
 - a. Monthly report submitted by Director Spoehr.
 - b. Roadside Trimming
 - c. Formatting New Boring Permit Form
 - d. Collapsed Storm Catch Basin on Charles Street (looking at solutions).
 - e. Upgrading Box Scraper to 72" from 60".

(PW Continued)

- f. USDA to rebuild ditch in front of Weaver Complex this summer (*storm sewer repair could also be done at this time – further information forthcoming*)
 - g. Repair to main plow truck (hydraulic line), estimated cost \$1,000.00.
 - h. No Parking Signs updated, working with Marquette County on additional sign replacements at an estimated cost of \$1,430.00.
 - i. Salt order placed.
 - j. Water Usage Report submitted to DNR.
 - k. Attended Career Fair at Pioneer Westfield High School.
5. Sanitation:
- a. Check-Valves have become worn after cleaning, with excessive pump run time. **Working with Strand Eng. to see if replacement is favorable with new lift station upgrades.*
 - b. Update Jet Truck: Joel / Shane traveled to Tennessee to inspect the 2002 Sterling L7500, upon arrival – that truck was under major repair (*company error which offered a different truck for sale*). Director Spoehr will look at other truck options and present for the Board's review and possible approval at the April board meeting.
6. Parks: Schedule Park Commission meeting in the spring.

LIBRARY: Monthly report submitted by Library Director Addison. ** Meeting minutes on file at the Library.*

PRESIDENT: Memorandum of Understanding and Emergency Evacuation Agreement between School District of Westfield and Village of Westfield approving the use of the Westfield Municipal Building, Westfield Public Safety Building, and the Ethel Everhard Memorial Library for use as a temporary shelter during a School Determined evacuation emergency. **Consensus of the Board to approve the agreement.**

NEW BUSINESS:

1. License / Permits: None
2. **VanDerhyden, second by Phillis, made a motion to approve 2025 Budget Reserve List. MC**
3. **VanDerhyden, second by Stowers-Tonn made a motion to approve 2025 General Fund Balance Reserve Assignment. MC**
4. **Laughlin, second by Stowers-Tonn made a motion to move into "Closed Session" per State Statute 19.85 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *Roll call vote: Nelson-Yes, Stowers-Tonn-Yes, Phillis-Yes, VanDerhyden-Yes, Johnston-Yes, Laughlin-Yes, Borud-Absent. MC (Offer to Purchase – Village Property 25.6 Acres)**
5. **Johnston, second by Stowers-Tonn made a motion to move into "Open Session" and take any necessary action from the above closed session. *Roll call vote: Nelson-Yes, Stowers-Tonn-Yes, Phillis-Yes, VanDerhyden-Yes, Johnston-Yes, Laughlin-Yes, Borud-Absent. MC**
Action Taken: Johnston, second by Laughlin, made a motion to accept the bid submitted by Carl Brakebush in the amount of \$125,000.00 for 25.6 Acres - with a formal letter of acceptance drafted by the Village Attorney. *Roll call vote: Nelson-Yes, Stowers-Tonn-Yes, Phillis-Yes, VanDerhyden-Yes, Johnston-Yes, Laughlin-Yes, Borud-Absent. MC
6. **Phillis, second by Laughlin, made a motion to adjourn at 7:10 p.m. MC.**

CERTIFICATE

STATE OF WISCONSIN }
County of Marquette } §
Village of Westfield }

I, **Megan Hockerman**, Deputy Clerk/Treasurer in and for the Village of Westfield, Wisconsin, do hereby certify that the foregoing is a true copy of the proceedings of the Westfield Village Board at their regular meeting held on **March 11th, 2026** and held by me as such officer.

Megan Hockerman
Deputy Clerk/Treasurer