

WESTFIELD VILLAGE BOARD
WESTFIELD, WISCONSIN MARQUETTE COUNTY
April 8th, 2026

Pursuant to notice duly given in the manner established by the Westfield Village Board and in compliance with Sub-chapter V of Chapter 19 of the Wisconsin Statutes, a lawfully held regular meeting of the Westfield Village Board, Westfield, Wisconsin was called to order by **President Nancy Nelson** at **6:00 p.m.**, on **April 8th, 2026** the time and place established by the Village Board or in accordance with law.

Stand for Pledge of Allegiance

The Clerk called the roll, and the following members answered roll call:

President...Nancy Nelson
Trustee Tammy Stowers-Tonn
Trustee William Laughlin
Trustee Mark Borud
Trustee Kathy Phillis
Trustee Scott Johnston
Trustee Veronica VanDerhyden

A quorum of the Village Board was declared present. Also present, Clerk Linda Quinn, Police Chief John Bitsky, Fire Chief Jason Stauffacher, PW Director Joel Spoehr, WWTF Operator Dennis Daye, Strand & Associates Matt Yentz, Ed and Deb Mockler, and Ben Knoch.

Johnston, second by Borud, made a motion to approve the agenda. MC

Phillis, second by Borud, made a motion to approve the board minutes of March 11th, 2026. MC

CITIZEN INTRODUCTIONS, INQUIRIES, AND CONCERNS: None

LEGAL: None

OLD BUSINESS: None

FISCAL COMMITTEE (Finance, Development, Health & Welfare)

1. Finance / Clerk-Treasurer – ***VanDerhyden, second by Phillis, made a motion to approve the finance report and monthly vouchers submitted for payment. MC***

2. Annual Audit is scheduled for April 28th, 2026, with Johnson Block.

3. **Account Balances:**

Nat. Exch. Payroll \$54,327.70

Nat. Exch. General Fund \$25,951.73

Nat. Exch. Sewer Fund \$ 9,615.41

Total \$35,567.14

Nat. Exch. Library MM \$ 38,855.40

Nat. Exch. Fire Dept (Fund Raising-Donation Reserve)

Checking Acc \$ 46,806.77

Savings Acc \$ 6,198.78

Spec Need \$ 1,261.68

Fire CD's \$ **69,065.66**

Total \$124,332.89

State of WI. (Local Government Investment Pool - Reserve Accounts)

****Reserve Acc's consist of annual budgeted funds designated for the purchase of vehicles, equipment, and street-sewer-park projects.***

1. *Park	\$17,544.01
2. Comm. Bldg.	\$10,639.84
3. General Fund	\$345,841.95
4. *Fire Dept.	\$328,400.13
6. Library	\$88,966.87
7. *Sewer Equip.	\$17,166.05
8. *Sewer Savings	\$426,570.05
9. *St. Machinery	\$44,409.83
10. *Street	\$28,568.74
11. *Police	\$50,630.67
12. *Cemetery / Park	\$8,887.20
13. *Splash Pad Reserve	\$3,205.95
14. Ethel Everhard Divid/Trust	\$235,914.31
15. Ethel Everhard Furnishing	\$27,867.08
17. Fire Due's 2%	\$32,988.41
<u>Total Monthly Disbursements:</u>	<u>\$61,655.62</u>

OPERATIONS COMMITTEE (Public Safety, Public Works, Sanitation, Park & Recreation)

1. Public Safety (Fire Chief):

a. Monthly report submitted by Chief Stauffacher.

b. Nine (9) calls for service in March,2026: (Three (3) motor vehicle accidents on I-39 – Lift assist EMS call – Possible gas smell in a residence – Lightning Strike to a home – Mutual Aid call with Coloma Fire Department – Unknow gas smell/flooded apartment – Carbon Monoxide Alarm.

c. CPR Certification completed with Marquette County EMS.

2. Police Chief:

a. Monthly report submitted by Chief Bitsky.

b. Escort provided for Youth Wrestlers.

c. Working on Opens Record Video Request (time consuming – need to make sure redactions are properly made).

d. Lightning strike on 3/31/26 damaged police department electronics (insurance claim submitted).

e. Police Radar-Recertification underway.

f. Thirty-one Junk Ordinance Letters (non-compliant) mailed.

g. Miles patrolled 834, Accidents 2, Ambulance Calls 4, Uniform Citations 36, Uniform Warnings 55, Parking Citations 1, Calls for Service 43, Ord. Citations 4, and Arrests 1.

3. Municipal Court: None
4. Public Works:
 - a. Monthly report submitted by Director Spoehr.
 - b. Equipment Change **from winter to summer.*
 - c. Brush Collection.
 - d. Street Sweeping in progress.
 - e. Repaired well-house driveway.
 - f. Met with Marquette Adams regarding communications and the security camera system. Additional quotes were obtained for the Library, Public Safety Building, Sewer Plant, and Park. An administrator will need to be assigned to oversee the entire security camera system. Fire Chief Stauffacher stated that a policy should also be drafted, including identifying personnel authorized to view video footage. Trustee Johnston will check whether Marquette County has an existing policy that the Village could use as a draft. President Nelson suggested scheduling an Operations Committee meeting then for review.
 - g. Hawk Lane Street Repair Quotes Received:
 1. D.L. Gasser Construction \$34,408.00
 2. Northeast Asphalt \$19,970.00
Trustee Johnston inquired why there is such a difference in the quoted price – *Director Spoehr explained that Northeast will be in the Village doing work for the school district at that same time. Vanderhyden, second by Borud, made a motion to approve Northeast Asphalt quote in the amount of \$19,970.00. MC*
 - h. Park Street Culvert Repair Quotes Received:
 1. Fenner Excavating, Inc. - \$16,220.95
 2. Egbert Excavating, Inc. - \$9,845.00
VanDerhyden, second by Stowers-Tonn, made a motion to approve Egbert Excavating quote in the amount of \$9,845.00. MC
5. Sanitation:
 - a. Strand Associates, Matt Yentz: Informed the Board that 30% of the design phase has been completed for the Lift Station Upgrade, and an on-site meeting has been scheduled for Tuesday, April 14th, 2026, at 11:00 am at the sewer plant. PW Director Spoehr, along with WWTF Operator Daye, Operations Committee Chairman Laughlin, and Village President Nelson will review / discuss the design. Matt also informed the Board that the Clean Water Fund Program (CWFP) State Fiscal Year (SFY) 2027 Priority Evaluation and Ranking Formula (PERF) score for the Village of Westfield, Project No. 4002-11, Improve Lift Station – Screening Pumps, Valves, Electricals, HVAC, has been finalized. Application will be submitted later this fall for grant funding and / or low-interest rate loan.
 - b. B&M Technical Service Quote: *Johnston, second by Borud, made a motion to approve B&M quote in the amount of \$24,132.99 (for (3) 6” Pratt Swing Arm Lever and Weight Check Valve and 6” Pratt 2” OP Nut Plug Valve with necessary hardware, gaskets, and 2.5” flanged spool piece. Installation, startup, testing, and training – Technician and mileage included). MC*
 - c. Update Jet Truck: Director Spoehr presented a quote for a 2005 Vactor Ramjet in the amount of \$65,600.00 **price includes delivery and on-site operator training.* After a lengthy discussion and review of the sewer reserve fund, **Consensus of the Board to wait one (1) year before updating the jet truck – with existing commitments for other sewer utility projects, the unexpected Check-Valves cost repair, and the additional cost of this truck option, the sewer reserve fund will be reduced more than anticipated.**
6. Parks: Quote obtained to replace park slide (end) at \$2,000.00. If plastic weld in place, it would cost \$1,300.00 with a 3-year warranty. **Consensus of the Board to repair the park slide-end at \$1,300.00.** Also, park bathrooms and splashpad will open early to mid-May.

LIBRARY: Monthly report submitted by Library Director Addison. ** Meeting minutes on file at the Library.*

PRESIDENT: A formal letter of acceptance for the sale of the 25.6-acre lot (*drafted by Village Attorney*) was presented for the Board’s review. **Consensus of the Board for President Nelson to present the letter of acceptance to the buyer (Carl Brakebush) and have legal draft all closing documents required.**

NEW BUSINESS:

1. License / Permits: **Laughlin, second by Borud, made a motion to approve an Operators License for Maggie Stultz and Shina Litwiller – Happy Tap. MC**
2. Oaths of Office: Incumbent Trustee’s Veronica VanDerhyden, Kathy Phillis, and Tammy Stowers-Tonn were re-elected on 4/7/26 for a two-year term.
3. Marquette Adams Telephone Coop (Phone / Internet Service Quote for Village of Westfield Government): The Board reviewed both Spectrum and Marquette Adams pricing – **Johnston, second by Borud, made a motion to approve switching all Village Government Services to Marquette Adams Telephone Coop. MC**
4. **Borud, second by Laughlin, made a motion to adjourn at 6:51 p.m. MC.**

CERTIFICATE

STATE OF WISCONSIN }
County of Marquette } §
Village of Westfield }

I, **Linda Quinn**, Clerk/Treasurer in and for the Village of Westfield, Wisconsin, do hereby certify that the foregoing is a true copy of the proceedings of the Westfield Village Board at their regular meeting held on **April 8th, 2026**, and held by me as such officer.

Linda Quinn
Clerk/Treasurer