

WESTFIELD VILLAGE BOARD
WESTFIELD, WISCONSIN
Marquette County
November 20th, 2025

Pursuant to notice duly given in the manner established by the Westfield Village Board and in compliance with Sub-chapter V of Chapter 19 of the Wisconsin Statutes, a lawfully held **Special Board Meeting** of the Westfield Village Board, Westfield, Wisconsin was called to order by **President Nancy Nelson** at **6:00 p.m.**, on **November 20th, 2025** the time and place established by the Village Board or in accordance with law.

Stand for the Pledge of Allegiance.

The following members answered roll call:

President...Nancy Nelson
Trustee William Laughlin
Trustee Mark Borud
Trustee Kathy Phillis
Trustee.....Veronica Vanderhyden
Trustee.....Johnston
Trustee.....Stowers-Tonn

A quorum of the Village Board was declared present. Also present, Clerk Linda Quinn, PW Director Joel Spoehr, and WWTF Operator Dennis Daye.

Sewer Utility

1. WWTF Operator Dennis Daye provided an overview of the Village's sanitary sewer system. His presentation outlined all sewer mains that have been upgraded with new PVC, those that have been relined, and the remaining clay tile sections originally installed in the 1950s. He also reviewed a Sewer Segment Rating worksheet, which evaluates the condition of the remaining clay tile segments and identifies sections that should be lined or fully replaced. In addition, Daye presented information on the DNR Utilities Discharge Permit and discussed both short-term and long-term capital projects.
2. P.W. Director Spoehr presented a proposal from VisuSewer for work on E. 2nd Street, consisting of 485 linear feet of 8" National Liner at a cost of \$65.50 per linear foot, for a total of \$31,767.00. This proposal was discussed and approved at the November 12, 2025 board meeting.
Trustee Borud requested that an additional estimate be obtained for 400 linear feet along E. 2nd Street and Charles Street. If financially feasible, completing this segment would finish the entire East Section of the village with new lining and/or PVC installation. Director Spoehr also informed the board members that the village's 1984 sewer jet truck now requires specialty-made parts to keep it operable. After a lengthy discussion, it was the consensus of the Board to obtain replacement estimates for a newer model truck.
3. **Strand & Associates – Sewer Utility Lift Station Project Update:**
The project is currently in the design phase. Strand & Associates will be onsite on **November 26** to conduct 3D mapping. *An overall project timeline has been provided for the Board's review.*
4. Director Spoehr and WWTF Operator Daye presented a sewer rate comparison worksheet for the Board's review. They reported that WWTF operating costs have been increasing steadily and that a sewer rate adjustment should be considered, noting that the last incremental increase of \$5.00 per quarter occurred between 2010 and 2014. Clerk Quinn informed the Board that three sewer rate increases will need to be considered in upcoming years: the 2026 operating cost increase, the 2027 refuse and recycling cost increase related to the new contract, and the 2028 Sewer Utility Lift Station Project loan repayment. An update on the sewer utility savings balance was also provided, along with discussion regarding Strand's recommendation that the project design cost of \$195,000.00 be included in the overall project loan. **Consensus of the Board was to place this item on the December Board meeting agenda for further review and discussion.**
5. **Vanderhyden, second by Borud, made a motion to adjourn at 7:25 p.m. MC**

CERTIFICATE

STATE OF WISCONSIN)
County of Marquette) SS
Village of Westfield)

I, Linda Quinn, Clerk/Treasurer in and for the Village of Westfield, Wisconsin do hereby certify that the foregoing is a true copy of the proceedings of the Westfield Village Board at their Special Board meeting held on **November 20th, 2025** and held by me as such officer.

Linda Quinn
Clerk/Treasurer